ASSISTANCE TO THIRD SECTOR ORGANISATIONS

Assessment form Third Sector Grants including Events and Festivals

1 **Details**

Name	of Assessing Officer			
		Laura Macdona	ld	
Name	of Organisation	BID4Oban		
Conta	ct Person in Organisation	Neil McKay		
applic				Contacted √ Visited
eg Art	and Designation of Councs & Culture, Social Work, S	Sports etc.		
	Baker – Community and Culinotified of the application	ture and lain Mad	cKinnon – Lorn Events	s Team have both
Third Sector Events and Festivals				
	ant requested from A & B C	Council?	£3,450	
b) Grant awarded last year? n/a				
c) Total Project cost? £12,050				
d) How much coming from own resources? £4,500				
-	w much coming from other	r agencies?	£4,100	
,	ant Recommendation		£1,700	
Reason To establish a new pipe band competition in Oban for grant:				
Please	tick which of the followin	g is being addre	essed:	
a)	Addressing Social Inclusion			
b)	Alleviation of rural isolation			
c)	Community Capacity Building			
d)	Enhancement of quality of life	for residents and	visitors √	
e)	Positive impact on local comm	nunities		
f)	Improvement of health and we	ellbeing		
g)	Positive impact on the local er	nvironment		
Have y	ou received an end of pro	ject report for tl	ne previous grant av	vard? n/a
If No,	please give a reason			
Do you concur with the organisation in their assessment of need? Please supply a very brief summary				
This is a new pipe band event in Oban – a one-off award is recommended to support the endeavour. However, the organisation needs to plan for on-going sustainability.				
	organisation has received to awarding a grant?	funding over the	e previous 2 years p	lease justify reason
n/a				

2 <u>Financial Check – Have you checked the Organisation is:</u>

a)	Has passed financial check	Yes	No
b)	Fully constituted	Yes	No
c)	Has submitted a bank statement for all bank/savings	Yes	No
	accounts		
d)	Has submitted audited/signed accounts (or signed financial	Yes	No
	projections if a new group).		
e)	Within 50% of the costs for the project/activity	Yes 1	√ No
Add	litionally, for Events and Festivals, have you checked the C)rganisa	ition has:
g)	A viable business plan	Yes	No
h)	A marketing plan for the activity	Yes	No
i)	A previous event budget	Yes	No
j)	A planning framework with clear ownership, responsibility	Yes	No
	and liability for the event		
k)	Evidence of appropriate insurance coverage	Yes	No
l)	Compliance with all relevant legal and licensing requirements	Workin	g with Lorn
		Events	Team
m)	Letters of support from other funders or local organisations	Yes	No

3 **General Criteria**

a)	Is the activity non-political?	Yes √ No
b)	Is the project consistent with Council objectives?	Yes √ No
c)	Does the project have open membership?	Yes √ No
d)	Have sponsorship agreements been checked?	Yes √ No
e)	How many people overall will benefit from this grant?	2,290 (inc. spectators)
f)	Is the organisation well established?	Yes √ No
g)	Have you identified any training needs for the organisations	Yes No √
	committee or volunteers?	
h)	Does the organisation have volunteer training in place?	Yes No
i)	Have you confidence in their ability to deliver a service?	Yes √ No

4 Policy and Procedures

	If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you		
a)	refer to Children and Families Section, Social Work?	n/a	
b)	Clear recruitment policies	Yes	No
c)	On-going training and support for volunteers	Yes	No
d)	A code of conduct for staff and volunteers	Yes	No
e)	A Code of Good Practice	Yes	No
f)	An Equal Opportunities Policy	Yes	No
g)	A Policy for Managing Confidential Information	Yes	No
h)	Grievance Procedure for staff and volunteers	Yes	No
i)	A Disciplinary Procedure for staff and volunteers	Yes	No
Cor	nments :	•	

ASSISTANCE TO THIRD SECTOR ORGANISATIONS Assessment form Third Sector Grants including Events and Festivals

Name	of Asse	ssing Officer	Laura Macdonal	d	
Name	of Orga	nisation	Bridge of Orch	y Village Hall Trust	
Conta	ct Perso	on in Organisation	Lucy MacDona	ld	
applic	ation?	tacted/visited the o	_		Contacted Visited √
		signation of Counc ure, Social Work, S		ve contacted to disc	cuss the application
Name			Designat	ion:	
	Sector			Events and Festiva	als
a) Gra	ant requ	ested from A & B C	ouncil?	£4,000	
_		ded last year?		n/a	
c) Total Project cost? £10,643.24					
d) How much coming from own resources? £6,643.24					
e) How much coming from other agencies? n/a					
f) Grant Recommendation £2,000					
Reaso	n	Equipping kitchen as	part of major impre	ovement works to the h	all.
for gra	ant:				
Please	e tick wh	nich of the following	g is being addre	essed:	
a)	Address	ing Social Inclusion	<u> </u>	V	
b)	Alleviation	on of rural isolation		V	
c)	Commu	nity Capacity Building		V	
d)	Enhance	ement of quality of life	for residents and v	/isitors √	
e)	Positive	impact on local comm	nunities	V	
f)	Improve	ment of health and we	ellbeing		
g)	Positive	impact on the local er	nvironment		
Have	you rece	eived an end of pro	ject report for th	ne previous grant av	vard? n/a
		jive a reason	•		
	u concu		tion in their ass	essment of need? I	Please supply a very
The gr combin organin refurbi	The group have embarked on an ambitious project to improve the condition of the hall which combines external funding for improvements with the use of local volunteers and community organised events. Bridge of Orchy are a small fragile community and I agree that the refurbishment and reopening of their village hall is essential to building a stronger community.				
	_	g a grant?	runding over the	previous 2 years p	lease justify reason
n/a	2/3				

a)	Has passed financial check	Yes No
b)	Fully constituted	Yes √ No
c)	Has submitted a bank statement for all bank/savings	Building society pass
	accounts	book produced
d)	Has submitted audited/signed accounts (or signed financial	Yes No
	projections if a new group).	
e)	Within 50% of the costs for the project/activity	Yes √ No

3 **General Criteria**

a)	Is the activity non-political?	Yes √ No
b)	Is the project consistent with Council objectives?	Yes √ No
c)	Does the project have open membership?	Yes √ No
d)	Have sponsorship agreements been checked?	Yes No
e)	How many people overall will benefit from this grant?	55 locals plus estimated 1,500 visitors
f)	Is the organisation well established?	Yes √ No
g)	Have you identified any training needs for the organisations committee or volunteers?	Yes √ No
h)	Does the organisation have volunteer training in place?	Yes No √
i)	Have you confidence in their ability to deliver a service?	Yes √ No

4 Policy and Procedures

	If relevant, is the organisation compliant with Protection of			
	Vulnerable Groups (Scotland) Act 2007? If No, can you			
a)	refer to Children and Families Section, Social Work?	n/a		
b)	Clear recruitment policies	Yes	No	\checkmark
c)	On-going training and support for volunteers	Yes	No	$\sqrt{}$
d)	A code of conduct for staff and volunteers	Yes	No	\checkmark
e)	A Code of Good Practice	Yes	No	$\sqrt{}$
f)	An Equal Opportunities Policy	Yes	No	$\sqrt{}$
g)	A Policy for Managing Confidential Information	Yes	No	\checkmark
h)	Grievance Procedure for staff and volunteers	Yes	No	
i)	A Disciplinary Procedure for staff and volunteers	Yes	No	√
Cor	nments :			

ASSISTANCE TO THIRD SECTOR ORGANISATIONS

Assessment form Third Sector Grants including Events and Festivals

Name	of Asse	essing Officer	Laura Macdonalo	d			
Name	of Orga	nisation	Cathedral of St. John the Divine				
Conta	ct Perso	on in Organisation	Very Rev Nick N	AcNelly			
	you con ation?	tacted/visited the o	rganisation to a	assess this	Contacted ⊠ Visited □		
				ave contacted to disc	cuss the application		
eg Art	eg Arts & Culture, Social Work, Sports etc.						
Name	:		De	signation:			
Third	Third Sector Events and Festivals						
		ested from A & B C	ouncil?	£4,000			
		rded last year?		n/a			
		ect cost?		£10,000			
d) Ho	w much	coming from own	resources?	£6,000			
e) Ho	w much	coming from other	agencies?	n/a			
f) Grant Recommendation							
Reaso	n		ist with major rede	velopment project – pla	nning, design and		
for gra	ant:	fundraising.					
Please	e tick w	hich of the following	g is being addre	essed:			
a)	Address	sing Social Inclusion					
b)	Alleviati	on of rural isolation					
c)	Commu	nity Capacity Building					
d)	Enhanc	ement of quality of life	for residents and	visitors			
e)	Positive	impact on local comm	nunities				
f)	Improve	ement of health and we	ellbeing				
g)	Positive	impact on the local er	rvironment				
Have	you rec	eived an end of pro	ject report for tl	ne previous grant aw	ard? n/a		
If No,	please	give a reason					
			4 41 .				
_	น concเ summar	_	tion in their ass	sessment of need? F	lease supply a very		
This pr	oject aim	s to redevelop a listed	building, combini	ng improvements to the	fabric of the building,		
with re	configuri	ng the space to make it	t more suitable for	community and perform	nance use.		
If the organisation has received funding over the previous 2 years please justify reason for re-awarding a grant?							
n/a							

a)	Has passed financial check	Yes		No	
b)	Fully constituted	Yes	X	No	一一
c)	Has submitted a bank statement for all bank/savings	Yes		No	
,	accounts				
d)	Has submitted audited/signed accounts (or signed financial	Yes	\boxtimes	No	
,	projections if a new group).				
e)	Within 50% of the costs for the project/activity	Yes	\boxtimes	No	
	• • • • • • • • • • • • • • • • • • • •				
Add	litionally, for Events and Festivals, have you checked the C)rgani	satio	n has:	
g)	A viable business plan	Yes		No	
h)	A marketing plan for the activity	Yes		No	
i)	A previous event budget	Yes		No	
j)	A planning framework with clear ownership, responsibility	Yes		No	
	and liability for the event				
k)	Evidence of appropriate insurance coverage	Yes		No	
l)	Compliance with all relevant legal and licensing requirements	Yes		No	
m)	Letters of support from other funders or local organisations	Yes		No	
,					
3	General Criteria				
a)	Is the activity non-political?	Yes	\boxtimes	No	П
b)	Is the project consistent with Council objectives?	Yes		No	
c)	Does the project have open membership?	Yes		No	Ħ
d)	Have sponsorship agreements been checked?	Yes		No	Ħ
e)	How many people overall will benefit from this grant?		(inclu	des comi	nunity
,	31 1	who u			2
f)	Is the organisation well established?	Yes	\boxtimes	No	
g)	Have you identified any training needs for the organisations	Yes		No	$\overline{\boxtimes}$
Ο,	committee or volunteers?				
h)	Does the organisation have volunteer training in place?	Yes		No	\boxtimes
i)	Have you confidence in their ability to deliver a service?	Yes		No	
4	Policy and Procedures				
-					
	If relevant, is the organisation compliant with Protection of				
	If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you	Yes	\square	No	
a)	If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you refer to Children and Families Section, Social Work?	Yes Yes		No No	
a) b)	If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you refer to Children and Families Section, Social Work? Clear recruitment policies	Yes		No	
a) b) c)	If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you refer to Children and Families Section, Social Work? Clear recruitment policies On-going training and support for volunteers	Yes Yes		No No	
a) b) c) d)	If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you refer to Children and Families Section, Social Work? Clear recruitment policies On-going training and support for volunteers A code of conduct for staff and volunteers	Yes Yes Yes		No No No	
a) b) c) d) e)	If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you refer to Children and Families Section, Social Work? Clear recruitment policies On-going training and support for volunteers A code of conduct for staff and volunteers A Code of Good Practice	Yes Yes Yes Yes		No No No No	
a) b) c) d) e)	If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you refer to Children and Families Section, Social Work? Clear recruitment policies On-going training and support for volunteers A code of conduct for staff and volunteers A Code of Good Practice An Equal Opportunities Policy	Yes Yes Yes Yes		No No No No	
a) b) c) d) e) f)	If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you refer to Children and Families Section, Social Work? Clear recruitment policies On-going training and support for volunteers A code of conduct for staff and volunteers A Code of Good Practice An Equal Opportunities Policy A Policy for Managing Confidential Information	Yes Yes Yes Yes Yes		No No No No No	
a) b) c) d) e) f)	If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you refer to Children and Families Section, Social Work? Clear recruitment policies On-going training and support for volunteers A code of conduct for staff and volunteers A Code of Good Practice An Equal Opportunities Policy	Yes Yes Yes Yes		No No No No	

ASSISTANCE TO THIRD SECTOR ORGANISATIONS

Assessment form Third Sector Grants including Events and Festivals

4 <u>Details</u>

Name of Assessing Officer Laura Macdonald						
				lig Taigh and Uilt		
Conta	ct Pers	on in Organisation	Mary Stone			
	Have you contacted/visited the organisat application?			assess this	Contacted √ Visited	
Name	and De	_	_	ave contacted to disc		
eg Ari	is & Cui	ture, Social Work, S	sports etc.			
Name	:			Designation:		
_	Sector	Description	decision account of	Events and Festiva	ls	
		ested from A & B C	council?	£270	40/44 /1 1	
		rded last year?		£60 Carry over from	n 13/14 authorised	
C) IO	tai Proje	ect cost?		£540		
d) Ho	w much	coming from own	resources?	£170		
		coming from other	ragencies?	£100		
f) Gr	ant Rec	ommendation		Consider in Round 2) -	
Reason (Please be specific as this will inform the subsequent contract) for grant:						
Please	e tick w	hich of the following	g is being addr	essed:		
a)	Address	sing Social Inclusion				
b)	Alleviat	ion of rural isolation				
c)	Commu	unity Capacity Building				
d)	Enhand	ement of quality of life	for residents and	visitors		
e)	Positive	e impact on local comm	nunities			
f)	Improve	ement of health and we	ellbeing			
g)	Positive	impact on the local er	nvironment			
Have	you rec	eived an end of pro	ject report for t	he previous grant aw	ard? Yes No	
		give a reason	-	-		
_	u concu	_	tion in their as:	sessment of need? F	Please supply a very	
		<u> </u>	io commical factoria	d for consideration in	equad 0	
it is re	commer	ided this application	is carried forwar	d for consideration in r	ouna 2	
	If the organisation has received funding over the previous 2 years please justify reason for re-awarding a grant?					

a)	Has passed financial check	Yes	No
b)	Fully constituted	Yes	 No
c)	Has submitted a bank statement for all bank/savings	Yes	 No
	accounts		
d)	Has submitted audited/signed accounts (or signed financial	Yes	 No
	projections if a new group).		
e)	Within 50% of the costs for the project/activity	Yes	 No

General Criteria 3

a)	Is the activity non-political?	Yes		No	
b)	Is the project consistent with Council objectives?	Yes	$\sqrt{}$	No	
c)	Does the project have open membership?	Yes		No	
d)	Have sponsorship agreements been checked?	Yes		No	
e)	How many people overall will benefit from this grant?	21			
f)	Is the organisation well established?	Yes		No	
g)	Have you identified any training needs for the organisations committee or volunteers?	Yes		No	$\sqrt{}$
h)	Does the organisation have volunteer training in place?	Yes		No	V
i)	Have you confidence in their ability to deliver a service?	Yes		No	

Policy and Procedures

a)	If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you refer to Children and Families Section, Social Work?	n/a	
b)	Clear recruitment policies	Yes	No
c)	On-going training and support for volunteers	Yes	No
d)	A code of conduct for staff and volunteers	Yes	No
e)	A Code of Good Practice	Yes	No
f)	An Equal Opportunities Policy	Yes	No
g)	A Policy for Managing Confidential Information	Yes	No
h)	Grievance Procedure for staff and volunteers	Yes	No
i)	A Disciplinary Procedure for staff and volunteers	Yes	No
Cor	nments :		

ASSISTANCE TO THIRD SECTOR ORGANISATIONS Assessment form Third Sector Grants including Events and Festivals

Name	of Asse	essing Officer	Laura Macdonal	d	
Name	of Orga	nisation	Iona Village Ha	II Committee	
Conta	ct Perso	on in Organisation	Joanne MacInn	ies	
applic	ation?	tacted/visited the o			Contacted √ Visited
		signation of Counci ture, Social Work, S	•	ve contacted to disc	uss the application
Both I	ain Mac		ntal Health) and	l Kevin Baker (Librar application	ies and Culture
Third	Sector			Events and Festiva	le $\sqrt{}$
		ested from A & B C	Council?	£2,470	10 1
		rded last year?	- Carron I	£2,600	
		ect cost?		£13,250	
d) Ho	w much	coming from own	resources?	£10,780	
e) Ho	w much	coming from other	agencies?	£0	
f) Gra	ant Rec	ommendation		£1,500	
Reaso for gra		Contribution towards support costs of bring	-	al to be held on the Isle sland	of Iona – specifically to
Please		hich of the following	g is being addre	ssed:	
a)		sing Social Inclusion			
b)		on of rural isolation			
c)	Commu	inity Capacity Building			
d)		ement of quality of life		visitors √	
e)		impact on local comm			
f)	Improve	ement of health and we	ellbeing		
g)	Positive	impact on the local er	nvironment		
Have y	you rec	eived an end of proj	ject report for th	ne previous grant aw	ard? Yes √ No
If No,	please (give a reason			
_	u concu summar	_	tion in their ass	essment of need? P	lease supply a very
pilot e	vent last oup shou	year was supported	and went well -	5.5%) towards their se a contribution is recor unding opportunities a	nmended however,
	_	ation has received fing a grant?	funding over the	previous 2 years pl	ease justify reason
n/a					

a)	Has passed financial check	Yes No
b)	Fully constituted	Yes √ No
c)	Has submitted a bank statement for all bank/savings	Yes √ No
	accounts	
d)	Has submitted audited/signed accounts (or signed financial projections if a new group).	Yes No
e)	Within 50% of the costs for the project/activity	Yes √ No
	ditionally, for Events and Festivals, have you checked the C	Organisation has: Yes √ No
g)	•	
h)	A marketing plan for the activity	Yes √ No
i)	A previous event budget	Yes No
j)	A planning framework with clear ownership, responsibility and liability for the event	Yes No
k)	Evidence of appropriate insurance coverage	To be provided
l)	Compliance with all relevant legal and licensing requirements	Working with Lorn Events Team
m)	Letters of support from other funders or local organisations	Yes No √

3 **General Criteria**

a)	Is the activity non-political?	Yes		No	
b)	Is the project consistent with Council objectives?	Yes		No	
c)	Does the project have open membership?	Yes		No	
d)	Have sponsorship agreements been checked?	Yes		No	
e)	How many people overall will benefit from this grant?	225			
f)	Is the organisation well established?	Yes		No	
g)	Have you identified any training needs for the organisations	Yes		No	$\sqrt{}$
	committee or volunteers?				
h)	Does the organisation have volunteer training in place?	Yes	V	No	
i)	Have you confidence in their ability to deliver a service?	Yes	$\sqrt{}$	No	

4 Policy and Procedures

	If relevant, is the organisation compliant with Protection of		
a)	Vulnerable Groups (Scotland) Act 2007? If No, can you refer to Children and Families Section, Social Work?	n/a	
b)	Clear recruitment policies	Yes	No
c)	On-going training and support for volunteers	Yes	No
d)	A code of conduct for staff and volunteers	Yes	No
e)	A Code of Good Practice	Yes	No
f)	An Equal Opportunities Policy	Yes	No
g)	A Policy for Managing Confidential Information	Yes	No
h)	Grievance Procedure for staff and volunteers	Yes	No
i)	A Disciplinary Procedure for staff and volunteers	Yes	No
Con	nments:		

ASSISTANCE TO THIRD SECTOR ORGANISATIONS Assessment form Third Sector Grants including Events and Festivals

Name of Assessing Officer	Laura Mandan	-14	
Name of Organisation	Laura Macdon Isle of Mull R	ลเด iding for the Dis	abled
Contact Person in Organisation	Sue Penny		
Have you contacted/visited the o application?	rganisation to	assess this	Contacted Visited √
Name and Designation of Counci	_	nave contacted t	o discuss the application
Name:	Designa	ation:	
Third Sector		Events and F	estivals
a) Grant requested from A & B C	ouncil?	£1,505	
b) Grant awarded last year? c) Total Project cost?		n/a £3,010	
d) How much coming from own	resources?	£1,505	
e) How much coming from other	agencies?	n/a	
f) Grant Recommendation	agonoloo .	£1,200	
	ess portaloo for	site and riding safe	ety equipment that will be
for grant: available to all riders.			
Please tick which of the following	g is being add	ressed:	
a) Addressing Social Inclusion			V
b) Alleviation of rural isolation			$\sqrt{}$
c) Community Capacity Building			
d) Enhancement of quality of life	for residents and	d visitors	
e) Positive impact on local comm	unities		
f) Improvement of health and we	llbeing		$\sqrt{}$
g) Positive impact on the local en	vironment		
Have you received an end of proj	ect report for	the previous gra	ant award? n/a
If No, please give a reason			
Do you concur with the organisa brief summary	tion in their as	ssessment of ne	ed? Please supply a very
This project will establish a Riding f	or the Disabled	Association on M	Mull and prevent members
of the community having to travel to		•	
is being provided in partnership with	n a local riding	school which will	keep costs minimal. A
start-up grant is recommended.			
If the organisation has received f for re-awarding a grant?	unding over tl	he previous 2 ye	ears please justify reason
n/a			

a)	Has passed financial check	Yes √ No
b)	Fully constituted	Yes No
c)	Has submitted a bank statement for all bank/savings	Currently opening
	accounts	account – new group
d)	Has submitted audited/signed accounts (or signed financial	Yes √ No
	projections if a new group).	
e)	Within 50% of the costs for the project/activity	Yes √ No

3 **General Criteria**

a)	Is the activity non-political?	Yes √ No
b)	Is the project consistent with Council objectives?	Yes √ No
c)	Does the project have open membership?	Yes √ No
d)	Have sponsorship agreements been checked?	Yes √ No
e)	How many people overall will benefit from this grant?	10 + 40
f)	Is the organisation well established?	New group but part of wider RDA
g)	Have you identified any training needs for the organisations committee or volunteers?	Yes No
h)	Does the organisation have volunteer training in place?	Yes No
i)	Have you confidence in their ability to deliver a service?	Yes No

4 Policy and Procedures

	If relevant, is the organisation compliant with Protection of		
	Vulnerable Groups (Scotland) Act 2007? If No, can you		
a)	refer to Children and Families Section, Social Work?	Yes	No
b)	Clear recruitment policies	Yes	No
c)	On-going training and support for volunteers	Yes	No
d)	A code of conduct for staff and volunteers	Yes	No
e)	A Code of Good Practice	Yes	No
f)	An Equal Opportunities Policy A Policy for Managing Confidential Information	Yes	No
g)	Grievance Procedure for staff and volunteers	Yes	No
h)	A Disciplinary Procedure for staff and volunteers	Yes	No
i)	7. Dissiplinary 1. 1000 dail of ordinary Voluntoord	Yes	No
Con	amonto :		-

Comments:

ASSISTANCE TO THIRD SECTOR ORGANISATIONS

Assessment form Third Sector Grants including Events and Festivals

7 <u>Details</u>

Name	of Asse	ssing Officer	Laura Macdonald		
Name	of Orga	nisation	Tiree Community	Development Trust	
Conta	ct Perso	on in Organisation	Andy Wright		
	you con	tacted/visited the o	rganisation to a	issess this	Contacted ⊠ Visited □
				ve contacted to disc	cuss the application
eg Art	ts & Cult	ture, Social Work, S	Sports etc.		
Name	:		Des	signation:	
Third	Sector	\boxtimes		Events and Festiva	ls 🗌
a) Gra	ant requ	ested from A & B C	ouncil?	£3,682	
b) Gr	ant awa	rded last year?		n/a	
c) To	tal Proje	ct cost?		£7,682	
d) Ho	w much	coming from own	resources?	£4,000	
e) Ho	w much	coming from other	agencies?	n/a	
f) Gr	ant Rec	ommendation		£1,800	
Reaso	on	Support for a Commu	ınity Events Progra	amme	
for gra	ant:				
Please	e tick wh	nich of the following	g is being addre	essed:	
a)	Address	sing Social Inclusion			
b)	Alleviati	on of rural isolation			
c)	Commu	nity Capacity Building			
d)	Enhanc	ement of quality of life	for residents and	visitors	
e)	Positive	impact on local comm	nunities		
f)	Improve	ment of health and we	ellbeing		
g)	Positive	impact on the local er	nvironment		
				ne previous grant aw	vard? Yes ⊠ No□
		give a reason	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	<u> </u>	
,	p	,			
	u concu summar		tion in their ass	essment of need? F	Please supply a very
		-		n the Winter months w	
•	•			ual Trust community /	
brings	resident	s together to discuss	s and influence p	rojects taking place a	cross the island.
If tha	organic	ation has received t	funding over the	n provious 2 voors el	loaco iustify roccor
	_	ig a grant?	diding over the	e previous 2 years pl	lease justily reason

a)	Has passed financial check	Yes		No	
b)	Fully constituted	Yes		No	
c)	Has submitted a bank statement for all bank/savings accounts	Yes		No	
d)	Has submitted audited/signed accounts (or signed financial projections if a new group).	Yes		No	
e)	Within 50% of the costs for the project/activity	Yes		No	
Δdc	litionally, for Events and Festivals, have you checked the C)rgani	satio	n has	
g)	A viable business plan	Yes		No	П
9 <i>)</i> h)	A marketing plan for the activity	Yes		No	Ħ
i)	A previous event budget	Yes	Ħ	No	
j)	A planning framework with clear ownership, responsibility and liability for the event	Yes		No	
k)	Evidence of appropriate insurance coverage	Yes	\boxtimes	No	
l)	Compliance with all relevant legal and licensing requirements		Ever	its Team	area
′	,			application	
m)	Letters of support from other funders or local organisations	Yes		No	
3	General Criteria				
a)	Is the activity non-political?	Yes		No	Щ
b)	Is the project consistent with Council objectives?	Yes		No	Щ
c)	Does the project have open membership?	Yes		No	Щ
<u>d)</u>	Have sponsorship agreements been checked?	Yes		No	
<u>e)</u>	How many people overall will benefit from this grant?	600			
f)	Is the organisation well established?	Yes		No	
g)	Have you identified any training needs for the organisations committee or volunteers?	Yes		No	
h)	Does the organisation have volunteer training in place?	Yes		No	
i)	Have you confidence in their ability to deliver a service?	Yes	\boxtimes	No	
4	Policy and Procedures				
	If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you				
a)	refer to Children and Families Section, Social Work?	Yes	\boxtimes	No	
b)	Clear recruitment policies	Yes	$\overline{\mathbb{M}}$	No	
C)	On-going training and support for volunteers	Yes	$\overline{\mathbb{X}}$	No	┢
d)	A code of conduct for staff and volunteers	Yes	X	No	
e)	A Code of Good Practice	Yes		No	$\overline{\nabla}$
<u>5)</u> f)	An Equal Opportunities Policy	Yes		No	
g)	A Policy for Managing Confidential Information	Yes		No	_
9) h)	Grievance Procedure for staff and volunteers	Yes		No	┢
111			X	No	=
i) i)	A Disciplinary Procedure for staff and volunteers	Yes	IXI	INO	

ASSISTANCE TO THIRD SECTOR ORGANISATIONS

Assessment form Third Sector Grants including Events and Festivals

Name	of Asse	essing Officer	Laura Macdonald			
Name	ame of Organisation Tiree Music Festival					
Contact Person in Organisation Stewart MacLennan				nan		
applic	ation?	tacted/visited the o				Contacted Visited
		signation of Counc ture, Social Work, S		ve contacted to	disc	uss the application
Name				signation:		
	Sector			Events and Fe	stiva	ls 🗵
a) Grant requested from A & B Council?			ouncil?	£3,000		
		rded last year?		£2,000		
c) Total Project cost?				£10,650		
d) Ho	w much	coming from own	resources?	£4,650		
-		coming from other	agencies?	£3,000		
f) Grant Recommendation				£1,500		
Reaso	n	Marquee to house ce	lebrity chef and lo	cal food promotion	al act	ivities
for gra	ant:					
Please	e tick wl	nich of the following	g is being addre	essed:		
a)	Address	sing Social Inclusion	-			
b)	Alleviati	on of rural isolation				
c)	Commu	nmunity Capacity Building				
d)	Enhanc	ncement of quality of life for residents and visitors				
e)	Positive	itive impact on local communities				
f)	Improve	vement of health and wellbeing				
g)	Positive	e impact on the local environment				
Have	you rece	eived an end of pro	ject report for th	ne previous gran	nt aw	ard? Yes 🛛 No
If No,	please (give a reason	-			
Do vo	II CONCI	r with the organisa	tion in their ass	essment of nee	d? P	Please supply a very
	summar					iodoo ouppiy a tory
feedba	ack, pron	ld allow the organisa note local produce fo	ood providers and	d contribute to the	eir su	stainability policy.
		ation has received t ng a grant?	funding over the	e previous 2 yea	ırs pl	ease justify reason

a) Has passed financial check b) Fully constituted c) Has submitted a bank statement for all bank/savings accounts d) Has submitted audited/signed accounts (or signed financial projections if a new group). e) Within 50% of the costs for the project/activity Additionally, for Events and Festivals, have you checked the Organisation ha g) A viable business plan h) A marketing plan for the activity Yes N i) A previous event budget j) A planning framework with clear ownership, responsibility and liability for the event k) Evidence of appropriate insurance coverage Yes N l) Compliance with all relevant legal and licensing requirements Yes N m) Letters of support from other funders or local organisations 3 General Criteria a) Is the activity non-political? b) Is the project consistent with Council objectives? c) Does the project have open membership? d) Have sponsorship agreements been checked? Pes Nc e) How many people overall will benefit from this grant? f) Is the organisation well established? g) Have you identified any training needs for the organisations committee or volunteers? h) Does the organisation have volunteer training in place? Yes Nc g) Have you confidence in their ability to deliver a service? Yes Nc h) Policy and Procedures If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you applied to the project on	
C) Has submitted a bank statement for all bank/savings accounts d) Has submitted audited/signed accounts (or signed financial projections if a new group). e) Within 50% of the costs for the project/activity Yes ⋈ Nothin 50% of the costs for the project/activity Yes ⋈ Nothin 50% of the costs for the project/activity Yes ⋈ Nothin 50% of the costs for the project/activity Yes ⋈ Nothin 50% of the costs for the project/activity Yes ⋈ Nothin 50% of the costs for the project/activity Yes ⋈ Nothin 50% of the costs for the project/activity Yes ⋈ Nothin 50% of the costs for the project/activity Yes ⋈ Nothin 50% of the costs for the project Nothin 50% of the N	o 🗌
accounts d) Has submitted audited/signed accounts (or signed financial projections if a new group). e) Within 50% of the costs for the project/activity Additionally, for Events and Festivals, have you checked the Organisation ham ago have a viable business plan because of the activity yes with a previous event budget yes with a previous event with clear ownership, responsibility and liability for the event with complete the project of appropriate insurance coverage yes with a project event with all relevant legal and licensing requirements yes with mile televant elgal and licensing requirements yes with mile yes with y	o 🗌
d) Has submitted audited/signed accounts (or signed financial projections if a new group). e) Within 50% of the costs for the project/activity Additionally, for Events and Festivals, have you checked the Organisation hams and a viable business plan A viable business plan A viable business plan A previous event budget A planning framework with clear ownership, responsibility and liability for the event Evidence of appropriate insurance coverage Compliance with all relevant legal and licensing requirements and project consistent with Council objectives? A general Criteria a) Is the activity non-political? b) Is the project consistent with Council objectives? Yes Notes	o 🗌
projections if a new group). e) Within 50% of the costs for the project/activity Additionally, for Events and Festivals, have you checked the Organisation ham ago. A viable business plan yes. Note that the project is a new you checked the Organisation hams ago. A viable business plan yes. Note that the project is a new you checked the Organisation hams ago. Note that the project is a new you checked the Organisation hams ago. Note that the project is a new you checked the Organisation hams ago. Note that the project is a new you checked the Organisation hams ago. Note that the project is a new you checked the Organisation hams ago. Note that the project is a new you checked hams ago. Note that the project is a new you have you identified any training needs for the organisations yes. Note you confidence in their ability to deliver a service? Yes. Note you confidence in their ability to deliver a service? Yes. Note you need to organisation have volunteer training in place? Yes. Note you confidence in their ability to deliver a service? Yes. Note you need the organisation compliant with Protection of youlnerable Groups (Scotland) Act 2007? If No, can you refer to Children and Families Section, Social Work?	
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Additionally, for Events and Festivals, have you checked the Organisation ha g) A viable business plan Yes N h) A marketing plan for the activity Yes N i) A previous event budget Yes N j) A planning framework with clear ownership, responsibility and liability for the event k) Evidence of appropriate insurance coverage Yes N i) Compliance with all relevant legal and licensing requirements Yes N m) Letters of support from other funders or local organisations Yes N 3 General Criteria a) Is the activity non-political? Yes N b) Is the project consistent with Council objectives? Yes N c) Does the project have open membership? Yes N d) Have sponsorship agreements been checked? Yes N e) How many people overall will benefit from this grant? 1,950 f) Is the organisation well established? Yes N g) Have you identified any training needs for the organisations Committee or volunteers? h) Does the organisation have volunteer training in place? Yes N i) Have you confidence in their ability to deliver a service? Yes N Policy and Procedures If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you refer to Children and Families Section, Social Work?	
g) A viable business plan h) A marketing plan for the activity yes ⋈ N i) A previous event budget yes ⋈ N j) A planning framework with clear ownership, responsibility and liability for the event k) Evidence of appropriate insurance coverage yes ⋈ N l) Compliance with all relevant legal and licensing requirements yes ⋈ N m) Letters of support from other funders or local organisations yes ⋈ N 3 General Criteria a) Is the activity non-political? b) Is the project consistent with Council objectives? c) Does the project have open membership? d) Have sponsorship agreements been checked? e) How many people overall will benefit from this grant? f) Is the organisation well established? f) Is the organisation well established? g) Have you identified any training needs for the organisations yes ⋈ No committee or volunteers? h) Does the organisation have volunteer training in place? yes ⋈ No committee or volunteers? h) Does the organisation have volunteer training in place? yes ⋈ No committee or volunteers? h) Does the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you refer to Children and Families Section, Social Work? n/a	o 🗌
g) A viable business plan h) A marketing plan for the activity yes ⋈ N i) A previous event budget yes ⋈ N j) A planning framework with clear ownership, responsibility and liability for the event k) Evidence of appropriate insurance coverage yes ⋈ N l) Compliance with all relevant legal and licensing requirements yes ⋈ N m) Letters of support from other funders or local organisations yes ⋈ N 3 General Criteria a) Is the activity non-political? b) Is the project consistent with Council objectives? c) Does the project have open membership? d) Have sponsorship agreements been checked? e) How many people overall will benefit from this grant? f) Is the organisation well established? g) Have you identified any training needs for the organisations committee or volunteers? h) Does the organisation have volunteer training in place? yes ⋈ No committee or volunteers? h) Does the organisation have volunteer training in place? yes ⋈ No committee or volunteers? h) Policy and Procedures If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you refer to Children and Families Section, Social Work? No N	
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i) A previous event budget j) A planning framework with clear ownership, responsibility and liability for the event k) Evidence of appropriate insurance coverage l) Compliance with all relevant legal and licensing requirements Yes Note Note Note Note Note Note Note Note	
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and liability for the event k) Evidence of appropriate insurance coverage Yes N l) Compliance with all relevant legal and licensing requirements Yes N m) Letters of support from other funders or local organisations Yes N 3 General Criteria a) Is the activity non-political? b) Is the project consistent with Council objectives? Yes N c) Does the project have open membership? Yes N d) Have sponsorship agreements been checked? Yes N e) How many people overall will benefit from this grant? f) Is the organisation well established? Yes N g) Have you identified any training needs for the organisations Yes N committee or volunteers? h) Does the organisation have volunteer training in place? Yes N i) Have you confidence in their ability to deliver a service? Yes N Policy and Procedures If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you refer to Children and Families Section, Social Work?	
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I) Compliance with all relevant legal and licensing requirements Yes Nm) Letters of support from other funders or local organisations Yes Nm) Nm) Letters of support from other funders or local organisations Yes Nm)	
m) Letters of support from other funders or local organisations Yes ☑ N General Criteria a) Is the activity non-political? Yes ☑ No b) Is the project consistent with Council objectives? Yes ☑ No c) Does the project have open membership? Yes ☑ No d) Have sponsorship agreements been checked? Yes ☑ No e) How many people overall will benefit from this grant? 1,950 f) Is the organisation well established? Yes ☑ No g) Have you identified any training needs for the organisations committee or volunteers? h) Does the organisation have volunteer training in place? Yes ☑ No i) Have you confidence in their ability to deliver a service? Yes ☑ No 4 Policy and Procedures If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you refer to Children and Families Section, Social Work?	
a) Is the activity non-political? b) Is the project consistent with Council objectives? c) Does the project have open membership? d) Have sponsorship agreements been checked? e) How many people overall will benefit from this grant? f) Is the organisation well established? g) Have you identified any training needs for the organisations committee or volunteers? h) Does the organisation have volunteer training in place? yes ⋈ No	
a) Is the activity non-political? b) Is the project consistent with Council objectives? c) Does the project have open membership? d) Have sponsorship agreements been checked? e) How many people overall will benefit from this grant? f) Is the organisation well established? g) Have you identified any training needs for the organisations committee or volunteers? h) Does the organisation have volunteer training in place? i) Have you confidence in their ability to deliver a service? Ves No) 🔀
a) Is the activity non-political? b) Is the project consistent with Council objectives? c) Does the project have open membership? d) Have sponsorship agreements been checked? e) How many people overall will benefit from this grant? f) Is the organisation well established? g) Have you identified any training needs for the organisations committee or volunteers? h) Does the organisation have volunteer training in place? i) Have you confidence in their ability to deliver a service? Ves No	
b) Is the project consistent with Council objectives? c) Does the project have open membership? d) Have sponsorship agreements been checked? e) How many people overall will benefit from this grant? f) Is the organisation well established? g) Have you identified any training needs for the organisations committee or volunteers? h) Does the organisation have volunteer training in place? yes No	
b) Is the project consistent with Council objectives? c) Does the project have open membership? d) Have sponsorship agreements been checked? e) How many people overall will benefit from this grant? f) Is the organisation well established? g) Have you identified any training needs for the organisations committee or volunteers? h) Does the organisation have volunteer training in place? yes No	
c) Does the project have open membership? d) Have sponsorship agreements been checked? e) How many people overall will benefit from this grant? f) Is the organisation well established? g) Have you identified any training needs for the organisations committee or volunteers? h) Does the organisation have volunteer training in place? yes ⋈ No needs for the organisations yes ⋈ No needs for the organisation yes ⋈ No needs for the organisations yes ⋈ No needs for the organisation yes ⋈ No needs for the organisation yes ⋈ No needs for the organisations yes ⋈ No needs for the organisation yes ⋈ No needs for the organisations yes ⋈ No needs for the organisation yes ⋈ No needs for the organisation yes ⋈ No needs for the organisation yes when yes well as the yes well as	
d) Have sponsorship agreements been checked? e) How many people overall will benefit from this grant? f) Is the organisation well established? g) Have you identified any training needs for the organisations committee or volunteers? h) Does the organisation have volunteer training in place? yes ⋈ No	
e) How many people overall will benefit from this grant? f) Is the organisation well established? g) Have you identified any training needs for the organisations committee or volunteers? h) Does the organisation have volunteer training in place? yes ⋈ No	
f) Is the organisation well established? g) Have you identified any training needs for the organisations committee or volunteers? h) Does the organisation have volunteer training in place? i) Have you confidence in their ability to deliver a service? 4 Policy and Procedures If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you refer to Children and Families Section, Social Work? No N	
g) Have you identified any training needs for the organisations committee or volunteers? h) Does the organisation have volunteer training in place? Yes ☑ Note that is the policy and Procedures If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you a) refer to Children and Families Section, Social Work?	
committee or volunteers? h) Does the organisation have volunteer training in place? Yes No. i) Have you confidence in their ability to deliver a service? Yes No. 4 Policy and Procedures If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you a) refer to Children and Families Section, Social Work?	$\overline{\square}$
i) Have you confidence in their ability to deliver a service? 4 Policy and Procedures If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you refer to Children and Families Section, Social Work? No. 1	
i) Have you confidence in their ability to deliver a service? 4 Policy and Procedures If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you refer to Children and Families Section, Social Work? No. 1	
4 Policy and Procedures If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you a) refer to Children and Families Section, Social Work?	
Vulnerable Groups (Scotland) Act 2007? If No, can you a) refer to Children and Families Section, Social Work?	
Vulnerable Groups (Scotland) Act 2007? If No, can you refer to Children and Families Section, Social Work?	
a) refer to Children and Families Section, Social Work? n/a	
h) / loor roomutmont nolicion	
b) Clear recruitment policies Yes N c) On-going training and support for volunteers Yes N	
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Comments :	J

ASSISTANCE TO THIRD SECTOR ORGANISATIONS

Assessment form Third Sector Grants including Events and Festivals

Name	Name of Assessing Officer Laura Macdonald					
Name	ame of Organisation Tiree Resource Club					
Conta	ct Perso	on in Organisation	Kathryn MacCall	um		
applic	ation?	tacted/visited the o			Contacted ⊠ Visited □	
				ve contacted to d	iscuss the application	
eg Art	s & Cui	ture, Social Work, S	sports etc.			
Name	:		Des	signation:		
	Sector			Events and Fest	ivals 🗌	
		ested from A & B C	ouncil?	£4,000		
		rded last year?		£3,000		
c) Total Project cost? £25,500				,		
a) Ho	w much	coming from own	resources?	£5,000		
e) How much coming from other agencies?			r agencies?	£16,500		
f) Grant Recommendation				£1,500		
Reason Employment of an outreach worker to support service delivery				ry		
for gra	ant:					
Please	e tick w	hich of the following	g is being addre	essed:		
a)		sing Social Inclusion	<u> </u>			
b)	Alleviati	on of rural isolation				
c)	Commu	nunity Capacity Building				
d)	Enhanc	cement of quality of life for residents and visitors				
e)	Positive	ve impact on local communities				
f)	Improve	ement of health and wellbeing				
g)	Positive	e impact on the local environment				
Have	you rec	eived an end of pro	ject report for th	ne previous grant	award? Yes 🗌 No	
If No,	please	give a reason				
	น concเ summar		tion in their ass	essment of need?	Please supply a very	
Dileis	ullillai	У				
This o	rganisati	ion provide an import	tant service on th	e island however, t	there is a concern that	
they a	re relying	g on the Third Sector	r Grants for core	running costs.		
	_	ation has received t ng a grant?	funding over the	previous 2 years	please justify reason	
The re	duction	formula has been ap	plied.			

a)	Has passed financial check	Yes		No	
b)	Fully constituted	Yes		No	H
c)	Has submitted a bank statement for all bank/savings	Yes		No	X
,	accounts			-	<u></u>
d)	Has submitted audited/signed accounts (or signed financial	Yes		No	\boxtimes
,	projections if a new group).				
e)	Within 50% of the costs for the project/activity	Yes	\boxtimes	No	
		•			
Add	litionally, for Events and Festivals, have you checked the C)rgani	satio	on has:	
g)	A viable business plan	Yes		No	
h)	A marketing plan for the activity	Yes		No	
i)	A previous event budget	Yes		No	
j)	A planning framework with clear ownership, responsibility	Yes		No	
	and liability for the event				
k)	Evidence of appropriate insurance coverage	Yes		No	
l)	Compliance with all relevant legal and licensing requirements	Yes		No	
m)	Letters of support from other funders or local organisations	Yes		No	
_					
3	General Criteria				
a)	Is the activity non-political?	Yes	\boxtimes	No	
b)	Is the project consistent with Council objectives?	Yes	$\overline{\boxtimes}$	No	
c)	Does the project have open membership?	Yes	$\overline{\boxtimes}$	No	
d)	Have sponsorship agreements been checked?	Yes		No	$\overline{\boxtimes}$
e)	How many people overall will benefit from this grant?	40			
f)	Is the organisation well established?	Yes	\boxtimes	No	
g)	Have you identified any training needs for the organisations	Yes		No	\boxtimes
	committee or volunteers?				
h)	Does the organisation have volunteer training in place?	Yes	\boxtimes	No	
i)	Have you confidence in their ability to deliver a service?	Yes	\boxtimes	No	
4	Policy and Procedures				
	If relevant, is the organisation compliant with Protection of				
	Vulnerable Groups (Scotland) Act 2007? If No, can you				
a)	refer to Children and Families Section, Social Work?	Yes	\boxtimes	No	
b)	Clear recruitment policies	Yes	X	No	Ħ
c)	On-going training and support for volunteers	Yes	Ħ	No	H
<u>d)</u>	A code of conduct for staff and volunteers	Yes	X	No	H
e)	A Code of Good Practice	Yes		No	Ħ
f)	An Equal Opportunities Policy	Yes		No	一一
g)	A Policy for Managing Confidential Information	Yes		No	一一
J/	Grievance Procedure for staff and volunteers	Yes		No	一百
	Office affect in the occurrence of the staff affect of the staff a				
h) i)	A Disciplinary Procedure for staff and volunteers	Yes		No	